



DEPARTMENT OF ENERGY

QUINTUPLICATE

Energy Center, Rizal Drive cor. 34th St., Bonifacio Global City, Taguig

PURCHASE ORDER

PR No. 01-0101-2023-08-M0367

Supplier : OYET METAL CRAFT P.O. No. : 2023-09-305
 Address : 51 Bolton Ext., Davao City Date : 09/25/2023
 TIN : _____ Mode of Procurement : AMP-NP 53.9
 Gentlemen: MS. LORA MAE CASUYON Reso No. M339 s. 2023

Please furnish this Office the following articles subject to the terms and conditions contained herein:

DEPARTMENT OF ENERGY - Mindanao Field Office, 3rd Flr Tolentino Bldg. Candelaria Ave., Davao City (K. B. J. Sotano) within 30 days upon receipt of PO
 Place of Delivery : _____ Delivery Term : _____
 Date of Delivery : _____ Payment Term : Payment will be process within 30 days upon completion of delivery of all items and services, submission of all required documents & issuance of certificate of acceptance from the end-user. Payment is through Check subject to government budgeting, accounting and auditing rules.

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	unit	<p>PROCUREMENT OF SUPPLY AND DELIVERY OF DOE-MFO CUSTOMIZED PODIUM</p> <p>a. Height - 45 inches slanted to 42 inches b. Width - 24 x 20 inches c. V shape body d. with small compartment at the back e. with DOE Logo (Acrylic) (for further details, see attached design.)</p> <p>Terms of Reference: a. It would be agreed that there is no escalation of the quotation price. b. Supplies must be delivered in good quality and in exact quantity as stated in the Purchase Order. Any defective/damaged items found within 15 calendar days shall be replaced by the Supplier at no cost within 7 calendar days upon notification c. The quotation prices will be inclusive of any kind of taxes, fees and charges and other legal exactions d. Supplier must submit updated Mayor's Permit and Philgeps Registration</p>	1	36,000.00	₱ 36,000.00
					₱ 36,000.00
				Less: 3% withholding tax	1,080.00
				1% EWT	360.00
				TOTAL	₱ 34,560.00

(Total Amount in Words) Thirty-Four Thousand Five Hundred Sixty Pesos and Forty-Three Centavos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the underdelivered items. This PO ceases on the Notice to Proceed (NTP) when signed by the Supplier.

Conforme: _____ Very Truly yours: MEO J. GEROCHE
 Signature over Printed Name of Supplier rsp/KBJS Signature over Printed Name of Authorized Official
 _____ Director, MFO
 Date _____ Designation _____

Fund Cluster : _____ ORS/BURS No. : 02-10101-2023-10-10274
 Funds Available : _____ Date of the ORS/BURS: October 12, 2023
 Amount : ₱ 34,560.00
 Page 1 of 1 HELEN C. ROLDAN
 KBJS Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit