

SLUP/FLAg/FLAgT Checklist of Requirements

Name of Applicant: _____
Location: _____
Area in hectares: _____

Requirements:

- _____ 1. Application form duly accomplished
- _____ 2. Application fee of ₱500.00 per application
Amount paid ₱ _____
O.R. Number _____
Date paid _____
- _____ 3. Map of the area applied for, with technical description, coordinates (2) sets of longitude and latitude and tie point from the nearest landmark.
- 4. Pertinent documents showing proof that the applicant is a legitimate entity qualified to be a holder of a forestland tenurial instrument or agreement, as follows:
 - _____ 4.1 For an individual applicant, certified copy of birth certificate or, if applicant is naturalized Filipino citizen, a certified copy of his/her Certificate of Naturalization.
 - _____ 4.2 For an association, corporation, cooperative or partnership, certified copy of SEC registration certificate and Articles of Incorporation/partnership, and a resolution of the corporate governing body (Board of Directors, Board of Trustees, etc.) designating the authorized representative of said corporation, association or partnership to apply/sign documents for and in behalf of the company.
 - _____ 4.3 For an association or partnership, certified copy of registration from the appropriate registering agency.
 - _____ 4.4 For cooperative, certified copy of certificate of registration with the Cooperative Development Authority (CDA).
- _____ 5. Indicative Management Plan for SLUP/FLAg; Indicative Development Plan for FLAgT.
- _____ 6. Environmental Impact Statement/Initial Environmental Examination (EIS/IEE) as basis for issuance of CNC/ECC whichever is applicable. CNC/ECC is to be secured immediately upon issuance of the permit or agreement.
- _____ 7. Appropriate clearance from NCIP.
- _____ 8. If the area applied is located in PALAWAN, clearance from Palawan Council for Sustainable Development (PCSD).
- _____ 9. BIR certification on the zonal valuation of the nearest commercial zone of the Barangay/Municipality or Province whichever is higher.
- _____ 10. Proof of financial capability to develop and manage the area applied for.
- _____ 11. Endorsement from CENRO, PENRO and RD concerned.
- _____ 12. Endorsement from Local Government Units (LGUs).
- _____ 13. Comprehensive Development and Management Plan (CDMP). Submission of CDMP for FLAg is within three (3) months from the issuance of the FLAg while CDMP for FLAgT should be submitted to the RENRO prior to endorsement of the FLAgT application to the Office of the Secretary.
- 14. Tourism Development Plan (TDP) prepared by the LGU and duly approved by the Department of Tourism for FLAgT.
- 15. Performance bond twice the annual rental or user's fee as the case maybe, but not less than P10,000.00. The performance bond shall be posted within thirty days upon issuance of the SLUP/FLAg/FLAgT. 50% shall be posted in cash and 50% in the form of surety bond.
- 16. The government share/annual rental shall be 5% of the most recent zonal value of the commercial zone within the barangay, or the nearest adjacent barangay within the municipality/city/province whichever is higher. Government share/annual rental shall be paid within 30 days upon issuance of the SLUP/FLAg/FLAgT.