



**MICROGRID SYSTEM PROVIDER  
 SPECIAL BIDS AND AWARDS COMMITTEE**

BID BULLETIN 2023-02  
 07 December 2023

Attention: **ALL PRE-QUALIFIED BIDDERS OF MICROGRID SYSTEM PROVIDER (MGSP) - COMPETITIVE SELECTION PROCESS (CSP)**

This Bid Bulletin is issued to update all Pre-qualified Bidders on the clarified and amended provisions on the Instructions to Bidders and Terms of Reference in response to the questions submitted in writing and raised during the Pre-Bid Conference held on 01 December 2023 for the **CSP FOR MGSP PROVIDERS IN FORTY-NINE (49) DOE-DECLARED UNSERVED AND UNDERSERVED AREAS.**

Please be informed of the following:

- The schedule for the submission and opening of bids shall proceed as follows:

ACTIVITY	DATE AND TIME	VENUE
Deadline of Submission of Complete Proposal and Opening of Bids	<b>27 December 2023 (Wednesday) <u>ON OR BEFORE 9:00 AM</u></b>	DOE - Records Management Division (RMD), Annex Lobby, DOE Main Building

- REVISION** on the MGSP-CSP Invitation to Bid and Terms of Reference:

Invitation to Bid	
From	To
<p><b>A. SERVICES REQUIRED</b></p> <p>Construction, Installation, Maintenance, and Operations, including Associated Services, such as Customer Billing and Collections, of Microgrid Systems to provide 24/7 electricity services for all existing and projected households in the selected area from Annex A of this ITB. For clarity, all references for the responsibilities of an MGSP shall be at all times referred to the provisions of RA 11646 and DC2022-05-0017.</p>	<p>Construction, Installation, Maintenance, and Operations, including Associated Services, such as Customer Billing and Collections, of Microgrid Systems to provide 24/7 electricity services for all existing and projected households in the selected area <b>categorized as unserved and underserved from Annex A</b> of this ITB. For clarity, all references for the responsibilities of an MGSP shall be at all times referred to the provisions of RA 11646 and DC2022-05-0017.</p>

**E. SUBMISSION OF COMPLETE PROPOSAL**

All Bidders shall submit their complete proposal and requirements including an accomplished **Checklist of Compliance** on the minimum requirements of Terms of Reference, in one (1) original and two (2) duplicate hard copies. Each Set of Proposals shall be enclosed in a sealed envelope labeled as follows:

1. **MGSP-CSP Bid Proposal for [Lot No.] - Technical Proposal (Original, Duplicate 1, Duplicate 2)** and;
2. **MGSP-CSP Bid Proposal for [Lot No.] - Financial Proposal and Requirements (Original, Duplicate 1, Duplicate 2)**

All proposals shall be addressed to:

xxx

All Bidders shall submit their complete proposal and requirements including an accomplished **Checklist of Compliance** on the minimum requirements of Terms of Reference, in one (1) original and two (2) duplicate hard copies. Each Set of Proposals shall be enclosed in a sealed envelope labeled as follows:

1. **(Envelope 1): MGSP-CSP Bid Proposal for [Lot No.] - Technical Proposal (Original, Duplicate 1, Duplicate 2)** to include listed in Sections 6.1 to 6.3 of the Terms of Reference.
2. **(Envelope 2): MGSP-CSP Bid Proposal for [Lot No.] - Financial Proposal and Requirements (Original, Duplicate 1, Duplicate 2)** include items listed under Section 6.4.

For Bidders who intend to bid multiple lots, Section 6.4.3 may be submitted in separate envelope and tagged as **Envelope 3:**

3. **(Envelope 3): MGSP-CSP Bid Proposal for [Lot No. or Lot Nos. (in case of further clustering proposal)] — Financial Requirement (Original, Duplicate 1, Duplicate 2)**

All proposals must be prepared and packaged as follows:

1. Printed in **A4 size paper** using **Arial font, size 12**;
2. The Eligibility, Technical, and Financial Proposals **must be properly tabbed/labeled** for easy reference and must be submitted in sequence/order per MGSP Compliance Checklist, attached as **Annex B**;
3. Packaging of the document shall be properly **marked, signed, and sealed**, and;
4. The name of the bidder shall indicated in the envelope for identification.

All proposals shall be addressed to:  
xxx

<p><b>F. BID SECURITY</b></p> <p>xxx</p> <p>The Bid Proposal and bid security shall be valid for <b>one hundred twenty (120) calendar days</b> from the date of opening of bids. Any Bid not accompanied by an acceptable bid security shall be rejected by the DOE MGSP SBAC as non-responsive.</p> <p>xxx</p>	<p>xxx</p> <p>The Bid Proposal and bid security shall be valid for <b>one hundred twenty (120) calendar days</b> from the date of opening of bids. Any Bid not accompanied by an acceptable bid security shall be rejected by the DOE MGSP SBAC as non-responsive, as provided for under <b>Annex C</b>.</p> <p>xxx</p>
<p><b>ANNEX C GUIDELINES ON THE USE OF THE BID SECURING DECLARATION</b></p> <p>xxx</p> <p><b>4. ACTS CORRESPONDING TO FORFEITURE AND COLLECTION OF BID SECURITY</b></p> <p>xxx</p> <p>c. Non-submission within five (5) calendar days from the receipt of the notice from the SBAC that the bidder has the Lowest Calculated Responsive Bid of the latest income and business tax returns and other post-qualification requirements.</p> <p>xxx</p>	<p>xxx</p> <p><b>4. ACTS CORRESPONDING TO FORFEITURE AND COLLECTION OF BID SECURITY</b></p> <p>xxx</p> <p>c. Non-submission within five (5) calendar days from the receipt of the notification from the SBAC of the post-qualification requirements for being the lowest calculated bidder.</p> <p>xxx</p>
<p><b>Terms of Reference</b></p>	
<p><b>Technical Requirements</b></p> <p><b>6.1.6.7</b> Enhancement and Development Plan</p>	<p><b>Technical Requirements</b></p> <p><b>6.1.6.7</b> Enhancement and Development Plan to include upgrading which will be essential in meeting the 24/7 supply availability, and the projected increase and variability of the demand and the RE resource</p>

3. **INCLUSION** on the MGSP-CSP Terms of Reference:

<p><b>General Conditions</b></p>
<p><b>3.7</b> The Bidders are <b>ONLY</b> allowed to bid on the <b>lots specified in their submitted Expression of Interest</b>.</p>
<p><b>3.8</b> The Bidders are <b>ALLOWED</b> to cluster pre-identified Lots.</p>



<b>Technical Requirements</b>
<b>Required Drawings</b>
6.1.6.1 Electrification Master Plan ( <u>Annex D</u> )
6.1.6.12 Load Demand Growth is set to 2% per year.
<b>6.2.3 Minimum Specification for Energy Mix</b>
6.2.3.2 RE-hybrid system with a minimum RE share of 50% throughout the cooperation period. The share shall be calculated based on the projected generation and shall be subject to compliance during the cooperation period.
<b>6.2.3 Minimum Specification for Energy Mix</b>
6.2.3.4 The RE Share requirement is for the Energy of the Microgrid System.
<b>Financial Requirements</b>
Deletion of <b>6.4.2.9 Exchange rate</b>
Clarification <b>6.4.3</b> For Bidders who intend to bid multiple lots, Original Copies of the requirements under Section 6.4.3 may be submitted once in any lot and duplicate certified true copies for the other lots, subject to the verification of the original copies during the post qualification.

**4. GUIDELINES DURING THE OPENING OF BIDS**


- 4.1. Due to the venue limitation, only **three (3) authorized Bidder's representatives** shall be allowed to attend the Bid Opening, however, there will be no limit for the virtual attendees. There will also be registration for the in-person participation.
- 4.2. The Pre-qualified Bidders who are attending online through the MS Teams app are required to submit the following information through MGSP email [mgsp@csbe.com.cn](mailto:mgsp@csbe.com.cn) not later than 26 December 2023.
  - a. Complete Name;
  - b. Company Name;
  - c. Company Address;
  - d. Active email address where the invitation/link will be sent; and,
  - e. Contact Details.
- 4.3. The MGSP SBAC upon registration, will send a meeting link to their respective email addresses to access the meeting virtually. **Only registered participants will be admitted.**

5. A matrix containing a set of queries that have been received and the response of the **Microgrid Service Provider - Special Bids and Awards Committee (MGSP-SBAC)** during the Pre-bid Opening last 01 December 2023. Detailed responses were provided accordingly to the proponents.
6. The Pre-qualified Bidders are reminded to use as guide/reference in preparing their Bidding Documents the **MGSP CSP 2023 Terms of Reference** attached in this Bid Bulletin No. 2023-02 dated 07 December 2023 and submit together with **ALL** other required documents for the Submission and Opening of Eligibility, Technical, and Financial Documents. The MGSP-SBAC shall no longer entertain any question/request for clarification after the issuance of the Bid Bulletin.
7. The deadline of submission shall be no later than **9:00 AM of 27 December 2023**, Manila Time. Late submissions will not be accepted. Submission shall be received and stamped by **DOE Records Management Division** at DOE Main Building Annex Lobby of the above address.

This Bid Bulletin forms part of the TOR. All other terms and conditions in the TOR that are not contrary to or are otherwise amended or modified by this Bid Bulletin, shall remain valid and effective.

Another Bid Bulletin on the Technical Issues of Terms of Reference and Template Microgrid Service Contract will be issued no later than 20 December 2023.

**FOR INFORMATION AND GUIDANCE.**

  
**GIOVANNI CARLO J. BACORDO**  
Undersecretary/Chairperson  
MGSP-Special Bids and Awards Committee

Issue Date: 07 December 2023

Annex A - ■ ANNEX A: Unserved and Underserved Areas for MGSP CSP

Annex B - ■ ANNEX B: Checklist for Minimum Technical, Financial and Institution...

Annex C - ■ ANNEX C: Bid Securing Declaration

Annex D - ■ ANNEX D: Electrification Master Plan Template