

Company Name: _____

Date: _____ / _____ / _____
MM DD YY

Project Name: _____

Time: _____ (A.M. / P.M.)

Location: _____

Type of Resource: BIOMASS GEOTHERMAL SOLAR HYDROELECTRIC OCEAN WIND

HARMONIZED RENEWABLE ENERGY (RE) CONTRACT APPLICATION CHECKLIST OF REQUIREMENTS

(Renewable Energy Service Contract under R.A. No. 9513)

A. PRELIMINARY REQUIREMENTS

1. Biomass, Geothermal, Hydro, Wind, Solar and Ocean/Current Energy

- Letter of Intent (LOI)
- Map/Coordinates of the Proposed RE Project Site (PRS92)

B. LEGAL REQUIREMENTS

1. Single Proprietorship

- Birth Certificate [Issued by Philippine Statistics Authority (PSA)]
- Current Business Permit (Certified True Copy)
- Department of Trade and Industry (DTI) Registration
- Certification Authorizing its Representative to Negotiate and Enter into RE contract with the DOE (if applicable)

2. Corporation/ Joint Venture/ Consortium/ Cooperative

- By-Laws and Articles of Incorporation (Original SEC-Certified or CDA-Certified)
- Certification Authorizing its Representative to Negotiate and Enter into RE contract with the DOE (Original)
- Latest General Information Sheet
- Current Business Permit (Certified True Copy)
- Organizational Chart of the Company

C. TECHNICAL REQUIREMENTS

Narrative Form and Gantt Chart of Work Program with Financial Commitment per Activity that Complies with: (5 copies)

- › Annex G – Wind Energy Work and Financial Program
- › Annex H – Biomass Energy Work and Financial Program
- › Annex I – Geothermal Energy Work and Financial Program
- › Annex J – Solar Energy Work and Financial Program
- › Annex K – (Below 50MW) Hydropower Energy Work and Financial Program
- › Annex L – (Above 50MW) Hydropower Energy Work and Financial Program

For Biomass Energy

Full-Blown Feasibility Study, to include:

- Mass Energy Balance Diagram (MEB)
- Site Development Plan (SDP)
- Feedstock Supply and Logistic Study (FSLs)
- Waste Analysis and Characterization Study (WACS) for MSW

- Signed and Duly Notarized Feedstock Supply Agreement or proof of negotiation (for MSW)
- DENR (Environmental Compliance Certificate / Certificate of Non-Coverage / Wood Processing Permit)
- NGCP / DU (proof of application for System/Distribution Impact Study)
- Proof of Negotiation on Project Financing (source of funding)
- Proof of Negotiation on Engineering, Procurement and Construction Contract
- Proof of Land Classification (Industrial)

D. FINANCIAL REQUIREMENTS

- Audited or Unaudited Financial Statements (FS)
- Original Bank Certification (Substantiating the amount reflected in the Unaudited FS)
- Projected Cash Flow Statement for two (2) years
- For Newly Organized Corporation or Subsidiary Corporation with insufficient funds to finance the proposed work program with guarantee from parent company:
 - Parent Company's financial documents per items 1 and 2 above
 - Duly notarized Letter of Undertaking/Support from the Parent Company to fund the work program

E. OTHER REQUIREMENTS

- Duly Accomplished RE Contract Application Form (Annex A)
- Map of the RE Area of Interest (Verified and Issued by DOE-ITMS)
- Photocopy of the Official Receipt (Paid Application / Processing Fees)
- Information of Signatories (Principal and Witness)
- Acknowledgement of Concurrence (AOC)
- Five (5) Copies of RESC Application Documents (4 Hard Copies and 1 E-Copy)

REMARKS: _____

CHECKED BY:

CONFORME:

RE-REC SECRETARIAT
NAME AND SIGNATURE

APPLICANT / AUTHORIZED REPRESENTATIVE
NAME AND SIGNATURE